



## Frequently Asked Questions

### **Commonwealth supported placements (CSP)**

#### **Q. If I apply will I get a CSP**

There are limited numbers of commonwealth supported places and these are split between states and between the public and private sector. Applicants will be informed once the placement allocation is filled and offered a self-funding place.

#### **Q. I am not currently working can I apply for a CSP**

No, the funding provided by the commonwealth specified applicants were to be employed by the private or public sector

#### **Q. How will the state I am registered in be determined**

The state you are registered in will be determined from your AHPRA registration

#### **Q. I am already enrolled in the course can I be considered for a CSP**

No, placements are available to eligible students who apply after the 31st of August, which is the date that the government opened the opportunity to the public. Placements are limited and once filled the offer will cease.

This offer is not available to current students studying the course or prior students who have completed the course.

#### **Q. When do I start the course**

You must be ready to commence the course when you apply for a commonwealth supported place.

#### **Q. How long do I have to complete the course?**

The course must be completed in 12 weeks from admission. You may ask for an extension in extenuating circumstances. Please contact the course coordinator if you need an extension. The coordinator will prepare a study plan with you. You must keep to this study plan or you may be withdrawn from the course and may have to repay the course costs.

#### **Q. What happens if I need to withdraw from a CSP or I fail the course?**

You may become liable for the cost of the course if it is not completed.

Please contact the course coordinator as soon as possible if you wish to withdraw from the course.

**Q. I am from Tasmania why do I need to complete a placement as part of the CSP?**

The Tasmanian Department of Health require proof of a clinical practicum before you can register as an immuniser. Nurses from Tasmania who are successful in gaining a CSP will be contacted regarding placement. A placement fee applies.

**Q. I cannot access the course materials**

A. Please email the mobile learning unit at [mobile-learning@unimelb.edu.au](mailto:mobile-learning@unimelb.edu.au)

**Q. I do not understand the course materials**

A. Please contact the course coordinator Tracy Murphy at [mobile-learning@unimelb.edu.au](mailto:mobile-learning@unimelb.edu.au)

**Placement**

**Q. Do I need to complete a placement to be an authorised immuniser?**

No, the theory component of this course authorises you as an immuniser however some states may require you to complete a clinical placement. Please check with your state/territory immunisation authority or prospective employer before completing the course.

If you wish to arrange an optional placement please contact [gp-enquiries@unimelb.edu.au](mailto:gp-enquiries@unimelb.edu.au) for further information.

**Q: How many vaccinations do I need to do during my placement?**

A: Students who elect to take a placement must complete ten immunisations, and four of these must be on children under two. Placements for adult immunisations can also be arranged.

**Q: Am I required to have found a placement when I apply for the course?**

A: No, but due to restricted placement opportunities we recommend you do this for the remainder of 2021 if a placement is important to you.

**Q: Does the university help with sourcing placements?**

A: The university maintains a small preceptor list, which you can access [here](#). Unfortunately, the opportunity for placement is extremely limited at this time,

**Q: When can I start the placement?**

A: You must complete and pass the theory before you can commence your placement. The theory takes approximately 100- 150 hours to complete. If you start the theory component in February, it should take 12 weeks to complete so you would be looking at doing the placement in May/June. On completion of the theory, you will be sent a link to the placement portal where you can upload your documentation.

## Placement compliance

**Q: What are the compliance requirements for placements outside of the workplace?**

- A Valid Police check (free if completed through the University)
- WWCC (student checks are free)

Please check the clinical placements portal for information on infectious disease and immunisation requirements:

<https://mdhs.unimelb.edu.au/study/current-students/placements/students/requirements/infection>

**Q: What are the requirements for infection and immunisation if I complete a placement?**

A: The requirements for infection and immunisation are detailed

here: <https://mdhs.unimelb.edu.au/study/current-students/placements/students/requirements/infection>

- Please note that you may need more than one doctors visit to complete your immunisation and blood born virus screening. *Fees will usually apply for QuantiFERON gold (TB test), serology, immunisation and doctor's visits.*

## Preceptors

**Q: Do you have any information for preceptors?**

A: New preceptors who satisfy the registration criteria can be added to the list by downloading and completing the [registration form here](#). We send information about the course to preceptors when they register.

## Course Timeframe

**Q: Can I start and complete the course anytime?**

A: Yes, we need a copy of your AHPRA registration and evidence of one year of clinical practice. Once these are validated you will be given access to the course materials.

**Q. How long do I have to complete the course**

A. We recommend that you complete the course over 12 weeks. If you need an extension, please speak to the course coordinator.

## Course eligibility

**Q: I am an enrolled nurse, can I become a nurse immuniser?**

A: The Drugs and Poisons legislation in Victoria restricts the administration of vaccines (without the order of a medical practitioner) to Division 1 nurses who have completed a Nurse Immuniser program of study. Enrolled

nurses cannot legally give vaccines on their own authority. An enrolled nurse with a medication endorsement can give a vaccine as prescribed by a doctor.

**Q: Do you allow direct entry midwives and Aboriginal Health Workers to complete the course?**

A: This course is only accredited for Registered nurses in Division 1.

**Q: I have recently qualified and do not have twelve months experience, can I enrol in the course.**

A: No, the course is accredited for nurses who have at least one year of clinical experience. The Nurses Award allows 1786 hours to count towards progression to the next pay point.

**Q: What if I completed my nurse experience overseas?**

A: You will need to show evidence of your experience as a Division one nurse during your time overseas and your experience in Australia before a decision could be made. You will need to provide a hospital payslip from Australia that shows the grade you are paid at. In general, anything at or above RN Grade 2 Year 2 would indicate you had one year of full-time experience. Otherwise, a letter from your previous employer in English stating your hours of experience as a Registered Nurse will suffice. A decision will be made by the Course Director (Tracy Murphy), please send attachments to [mobile-learning@unimelb.edu.au](mailto:mobile-learning@unimelb.edu.au)